

**MONTANA FISH, WILDLIFE & PARKS**  
**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Dillon Tabish, Information & Education Program Manager,  
Region 1

**ADDRESS:** 490 N. Meridian

**CITY:** Kalispell

**STATE:** MT

**ZIP:** 59901

**PHONE:** (406) 751-4564

**EMAIL ADDRESS:** dillon.tabish@mt.gov

**DATE OF ANNOUNCEMENT:** Wednesday, January 9, 2019

**APPLICATION DEADLINE:** Friday, March 1, 2019 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** Information & Education Intern

**# OF POSITIONS:** 1

**LOCATION(S):** Kalispell based

**WORK START/END DATES:** Flexible – Mid May to Mid August (12 weeks)

**HOURS/WEEK:** 20 hours per week in whatever blocks of time works best for intern. This can be 8 hours per day or any combination thereof, as long as 20 hours are logged each week.

**TRAINING/ORIENTATION DATES:** Will begin the first week intern can start

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):** \$10.50 per hour, work truck will be available to intern, as well as, FWP shirts

**POSITION DESCRIPTION:** FWP's information and education division is tasked with informing the public about issues, policies, actions and decisions and overseeing outreach efforts and educational programs, such as Hunter Education and Hooked on Fishing. This intern position will focus on organizing and expanding educational programs about fish, wildlife, conservation and outdoor recreation, as well as expanding information channels (social media, newsletters, brochures, videos). This position will help design new educational programs related to conservation, hunting, fishing, wildlife viewing and outdoor recreation. In addition, the intern will assist the Information and Education Program Manager in organizing existing educational programs, such as Hunter Education and Hooked on Fishing.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Applicant must have a current valid driver's license and pass a background check.

No specific area of study required, but applicant should have a general interest in areas associated with

Montana Fish, Wildlife & Parks. Areas of study may include: communications, journalism, forestry, recreation, fisheries, environmental studies.

Applicant should have an interest in communication and education.

At minimum, applicant should be familiar with hunting, fishing, hiking and other outdoor-related activities.

Applicant should have experience presenting to small and/or large groups and previous experience working with youth. At the minimum, the inter must possess a level of comfort and confidence working with the public.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Resume, cover letter and 2 work references

Please sent to contact person listed above via email or postal service by application deadline.

**ADDITIONAL INFORMATION: (; HOUSING OF ANY KIND PROVIDED OR POSSIBLY I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

Unfortunately, we cannot provide housing.